



Ngakonui Valley School BOT Work Plan 2016- draft only

	Dec	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Feb 17
Term/week		T1	T1	T2	T2	T2	T3	T3	T3	T3	T4	T4	T1
Compliance		elect chair	accounts to auditor/ roll return	novopay personnel audit	annual Report to MOE	electuion	Roll return		2017 staffing sent				
Charter	Analysis of Variance	draft presented	annual plan-charter signed off				Review annual Plan		Review annual Plan	Survey monkey	Review goals	Draft 2017 annual plan/ AoV target reviewed	
Student achievement	Targets approved / reviewed	OTJs presented - final AOV	sp age B/F tracking	STAR/ PAT		Progress on OTJs	Running Records		target boards	6 yr netts reports	sp age B/F Star/ PAT	OTJs reports	
Budget	Draft	Approve budget				Monitor		Monitor			Monitor	2016 Draft	
Principal appraisal	signed letter for 2016?	2015 report tabled/ presented							Review appraisal		Appraisal report	appraisal process 2017 decided	
Review of BOT procedures		Standing orders appraisal		EOTC			standing orders		Reporting to parents	Curriculum reports			

