

**Ngakonui Valley School  
Board of Trustees Meeting  
Principal Report  
2016**

**Month-June 2016**

**Roll- 126**

**New Entrants throughout 2016- 10**

**Predicted end of year roll Dec- 125**

**Year 8 leavers 2016- 12**

**Recent events-**

- Mothers day morning tea- week 1 term 2
- BOT nominations going out- week 1
- Basketball begins Friday night- week 2
- BOT Challenge- week2
- PTA Meeting- week 3
- CKC principals Meeting- week 3
- Nominations close- week 3
- ICT expo in Taupo- week4
- Rippa Rugby- week4
- Police tournament- week 4
- Read and feed/ meet the candidates evening- week4
- Annual report and accounts are due to the MOE
- Queens Birthday
- Interschool Technology Challenge- week6
- Bake off- week6
- Whanau breakfast week 6
- New board takes office- week 6
- First BOT meeting- week 7
- House Olympics
- Movie Night camp fundraiser
- Teachers Only day
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**Coming events- Until July 2016**

- Parent interviews- W9
- CKC meeting about funding- BOT and Principal (education review) -w10
- Principal's Morning Tea- W10
- End of term Play- W10
- Year 8s vs staff and parents and BOT- W10
- Farewell for Luke- W10
- Farewell for BOT (old)- W10
- Hunting Meeting- W10
- PTA meeting- W10
- Jump Jam/ Jump Rope- W9
- NZC with Jacqui- W9
- July Roll return- sets the staffing for 2017- W9
- Waikato Principals Catch up day (KR and SY coming with me)
- MAD week -W10
- Operation Funding due- W9

**Strategic Goal 1- People**

***Provide pathways for all people to develop to their full potential.***

***Nag 1 Curriculum/ Nag 3 Employment and Personnel***

- ✓ Need to make sure we have **VCA (Vulnerable Children's Act) policies in place by July-** we will cover these at the next BOT meeting.
- ✓ **Mediation Meeting with SF** was postponed they have made a date in the July holidays. TBC
- ✓ All teaching staff have now had their **appraisal goals** reset for the next term. They have reflected on their learning journey.
- ✓ I have had another visit from **the principal appraiser (David White)**; gathering background information on our school and our journey. He will return in term 3 for a 360 degree chat with the staff.
- ✓ The next 2 weeks I will be meeting with **support staff** for their mid term appraisal and goals.
- ✓ We have had to use our **bank staffing to fund a reliever teacher**. RM had a fall and was off work for two weeks.
- ✓ Freda Wilson our MOE senior Advisor has visited us to congratulate the BOT on the writing of the Charter/ annual goals/ Strategic Goals

## Strategic Goal 2- Curriculum

*Achieve above the national norms in numeracy and literacy through stimulating, effective teaching and learning techniques*

*Nag 1 Curriculum/ Nag 2 documentation/ Nag 2A National standards*

- ✓ **Special needs register** we will share our assessment journey with you at the meeting
- ✓ A very **busy half term with sports**. We have had good results in the tough kid challenge and rippa rugby. The Matai team made it to the second round in Taupo.
- ✓ **Our inquiry was on the local history** with each team looking at different aspects of our history. It is important that the children make connections with their local area and have a sense of belonging.
- ✓ **We visited the marae** on this occasion and the kaumatua spent time explaining the history of the area.
- ✓ We have now begun our **next inquiry Think like an Olympian** with the concept of belonging and identity.
- ✓ The **staff have moderated the report writing** across the school. (This is where we meet and bring samples of our students writing...giving comments and using the NVS progressions to help "grade" them.
- ✓ We would like to thank the board for **providing in the budget our PLD this year**. The visit to Auckland was a fantastic opportunity to have valuable PD in James Nottingham (forms part of our school pedagogy) and to visit a school that are further along in the journey of using this pedagogy and making it visible in their learning.

## Strategic Goal 3- Partnerships

*Nurture and develop meaningful relationships between families and school to support student achievement and personal development.*

*Nag 1 Curriculum/ Nag 5 Health and safety*

- ✓ **We had a great turn out for our Whanau Breakfast**. The room was filled! We intend on continuing with this eventually using the time for consultation with the community.
- ✓ We have thought about moving **Matariki Breakfast to the marae**. This will help with our connections.
- ✓ Great turn out of parents and **children at movie night**.
- ✓ **We delayed/ postponed the read and feed**. We felt we wouldn't have given it justice with such a busy schedule. We want to do it well. We hope to cover this event in term 3.
- ✓ **Hunting meeting** was held another one is booked in
- ✓ Hunting flyers are in the shops and given out to our children
- ✓ Facebook page for the hunt has been set up.
- ✓ **PTA had a meeting** and will focus on helping out with the café at the hunting. They would like to do a movie night in town but will wait until term 3.
- ✓ NZSTA have training in town for BOTs on Wednesday 27<sup>th</sup> July. We have managed to book Maria/ John and Mabel. So far we are asking if we can all come. It is vital that we have training to understand our role on a board.

## Strategic Goal 4- Property

*Create and maintain environments that allows students to achieve to their highest potential through stimulating and safe, well equipped resources*

*Nag 4 Property/ Nag 5- Health and Safety*

- ✓ The **school condition report** is out- see attachment
- ✓ **Invoices** for TTPMS needs to be discussed
- ✓ **Painting quotes** to be decided upon.
- ✓ **Leaks in the staffroom** and in the admin area are from the rusting/ of the air condition units. Dave has gone up to check them out
- ✓ **BLENNZ has come to school** to have a look around. We have not had a report back from them
- ✓ **Olivia from the MOE** is leaving. We are not sure what will happen next. Speaking to Paul – he wanted her to read the report and see if we qualified for a top up.
- ✓ **We have purchased 3 aluminium doors** from Trade me. Dave will install these over the holidays. They are for the three fire exits in the main blocks. The cost was \$400 per door. Dave said this has been the

cheapest he had seen. He has taken several months to find them; or for them to be available. One of our doors had to be left handed opening. Making it a bit difficult.

#### **Strategic Goal 4- Health and Safety**

**Create and maintain environments that allows students to achieve to their highest potential through stimulating and safe, well equipped resources**

*Nag 4 Property/ Nag 5- Health and Safety*

**The strips of non stick** tape has lifted on the decking

**BLENNZ also can help out** in some areas eg they will pay for the paint to go on the decks to make them non slip. We are waiting to hear back. If the work was over \$500 the MOE will pay- eg they identified handrails on the decks/ non slip paint/ support around poles being visible etc.

**It is ski season(hmm) coming up.** We will need Mabel to sign off at the next BOT meeting.

#### **Strategic Goal 5- Finance**

**Manage funds effectively to support achievement and the strategic plan.**

*Nag 4- Finance/ Nag 6 admin and legislation*

##### **Areas to be discussed**

- ✓ **Painting- a decision is needed and a timeframe** placed on when we are going to begin our painting of the school. 2 quotes at this stage with a third on its way.
- ✓ **Our bank staffing that we saved from last year is around \$8000** this will be deposited in July ops instalment. I would like to transfer the \$8000 to our savings account.
- ✓ **The schoolhouse needs a discussion.** I have a tenancy agreement for us to go through and ask Stephen to sign. The rent needs to be discussed. Rental rate set. Remember we are now going to be paying rates on the school house since we no longer have staff living in it.
- ✓ **A new law passed** is now making sure has landlords of school houses that they are well insulated. It states that all houses need to have floor and ceiling insulation from 1/7/2019. It also has a clause that we will check for smoke alarms are installed- "photoelectric ones" These are compulsory from 1/7/2016.

#### **Strategic Goal 6- ICT**

**To increase the use of IT in teaching and learning through identified learning process and critical thinking skills**

*Nag 1 curriculum/ Nag 4- finance and Property*

##### **Legislative- Nag 6**

Our annual accounts have been sent to the MOE . They have sent a letter saying they have received them. Our July roll return will need to be filled out and sent in to the MOE- this will determine our staffing for 2017.

##### **Recommendations**

I move that:

1. That we transfer \$8000 from the bank staffing to our savings account when installed in July- the money can be tagged for painting.
2. We accept the annual accounts from Owen McLeod's Auditors
3. We move the livestock account- currently with the PTA- to be part of the school bank accounts.
4. We take the advice from the accountants and add the livestock scheme to our books.
5. We separate our savings accounts into painting/ livestock/ holiday pay/ cheque account.

*Maria Gillard*

Principal